

# MODERN SLAVERY AND HUMAN TRAFFICKING POLICY

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**Date:** 18 March 2024 Document No. : KPHL- 24-0005  
**To:** All employees  
**From:** Board of Directors of Knight Piesold Holdings International Limited (the “Board”)

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## 1. Policy statement

- 1.1 Modern slavery is a crime and a violation of fundamental human rights. It takes various forms, such as slavery, servitude, forced and compulsory labour and human trafficking, all of which have in common the deprivation of a person's liberty by another in order to exploit them for personal or commercial gain. We adopt a highest common factor and have a zero-tolerance approach to modern slavery and are committed to acting ethically and with integrity in all our business dealings and relationships and to implementing and enforcing effective systems and controls to ensure modern slavery is not taking place anywhere in our own businesses, or in any of our supply chains.
- 1.2 This Policy is written under the provisions of English law, but the principles are to be applied wherever we have a representative presence or by those with whom we deal. Although we expect the principles set out in this Policy to be followed, we recognise that these may be subject to change in order to ensure compliance with local laws.
- 1.3 We are also committed to ensuring there is transparency in our own business and in our approach to tackling modern slavery throughout our supply chains, consistent with our disclosure obligations under the English law Modern Slavery Act 2015 (or other equivalent legislation) whose principles are equally applicable worldwide. Although each regional office will also comply with its local laws, we expect the same high standards from all our offices, contractors, suppliers and other business partners and, as part of our contracting processes, we must include specific prohibitions against the use of forced, compulsory or trafficked labour, or anyone held in slavery or servitude; whether adults or children, and we expect that our suppliers will hold their own suppliers to the same high standards.

## 2. About this Policy

- 2.1 The purpose of this Policy is to:
- (a) set out our responsibilities, worldwide, and of those working with and on our behalf, in observing and upholding our position on modern slavery and human trafficking; and

- (b) provide information to those working for and on our behalf on how to identify and report concerns regarding modern slavery and human trafficking.
- 2.2 This Policy applies to all persons working for us or on our behalf in any capacity, including employees at all levels, directors, officers, agency workers, seconded workers, volunteers, interns, agents, contractors, external consultants, third-party representatives and business partners.
- 2.3 This Policy does not form part of any employee's contract of employment, and we may amend it at any time.

### **3. Definitions**

- 3.1 The term “modern slavery” is a broad phrase used to encompass slavery, servitude, forced or compulsory labour and human trafficking. “Slavery” occurs when ownership is exercised over a person which deprives the person of their freedom. “Servitude” is the obligation to provide services imposed by the use of coercion, while “forced or compulsory labour” is work that is performed involuntarily and under the menace of any penalty.

### **4. Responsibility for the policy**

- 4.1 The Board and regional managers of all our regional offices have overall responsibility for ensuring this Policy complies with our legal and ethical obligations, and that all those under our control comply with it.
- 4.2 The local company shall nominate a named manager / officer who will have primary day-to-day responsibility for implementing this Policy, monitoring its use and effectiveness, dealing with any queries about it, and auditing internal control systems and procedures to ensure they are effective in countering modern slavery.
- 4.3 Management at all levels are responsible for ensuring those reporting to them understand and comply with this Policy.
- 4.4 You are invited to comment on this Policy and suggest ways in which it might be improved. Comments, suggestions, and queries are encouraged and should be addressed to any officer or manager of your local office.

## **5. Your responsibilities and how to raise a concern**

- 5.1 You must ensure that you read, understand, and comply with this Policy.
- 5.2 The prevention, detection, and reporting of modern slavery in any part of our business or supply chains is the responsibility of all those working for us or under our control. You are required to avoid any activity that might lead to, or suggest, a breach of this Policy.
- 5.3 You must notify a Board member, your regional manager or local director as soon as possible if you believe or suspect that a breach of this Policy has occurred or may occur in the future.
- 5.4 You are encouraged to raise concerns about any issue or suspicion of modern slavery in any parts of our business or supply chains of any supplier tier at the earliest possible stage.
- 5.5 If you believe or suspect that a breach of this Policy has occurred or that it may occur, you must notify a Board member, your regional manager or local director as soon as possible. You should note that where appropriate, and with the welfare and safety of local workers as a priority, we may give support and guidance to our suppliers to help them address coercive or exploitative work practices in their own business and supply chains.
- 5.6 If you are unsure about whether a particular act, the treatment of workers more generally, or their working conditions within any tier of our supply chains constitutes any of the various forms of modern slavery, raise it with your regional manager or local officer.
- 5.7 We aim to encourage openness and will support anyone who raises genuine concerns in good faith under this Policy, even if they turn out to be mistaken. We are committed to ensuring no one suffers any detrimental treatment as a result of reporting, in good faith, their suspicion that modern slavery of whatever form is or may be taking place in any part of our own business or in any of our supply chains. Detrimental treatment includes dismissal, disciplinary action, threats, or other unfavourable treatment connected with raising a concern. If you believe that you have suffered any such treatment, you should inform your regional manager or local officer, immediately.

## **6. Communication**

- 6.1 Our zero-tolerance approach to modern slavery in our business and supply chains must be communicated to all suppliers, contractors, and business partners at the outset of our business relationship with them and reinforced as appropriate on an ongoing basis.

## **7. Breaches of this Policy**

- 7.1 Any employee who breaches this policy will face disciplinary action, which could result in dismissal for misconduct or gross misconduct.
- 7.2 We may terminate our relationship with other individuals and organisations working on our behalf if they breach this Policy.